

Record of Decisions
Board Meeting
Navan Curling Club
Sunday, November 29, 2020

Present in Person - Board of Directors: Jacques Gobin, President | Alicia Krolak, Vice-President, | Ashley Desrosiers, Secretary | Bailey Henderson, Match Director | Amy Tremblay & Laura Killen, Membership Directors | Patrick Steski, Bar Director

Present Virtually - Louis-Marie Pommainville, Past President | John Pearson, 2nd Vice-President | Dave Scott, Treasurer | Jason Camm, Ice Director | Claire McArdle, Co-Social Director | Greg Camm, Interim House & Property Director |

1. **Call to Order** – Jacques Gobin called the meeting to order at 9:03 a.m.
2. **Check for Quorum** – A quorum was in attendance.
3. **Approval of last Record of Decisions – November 4, 2020**
Motion: Approval of November 4, 2020 Record of Decisions. Approved with one change requested. Greg Camm to be reflected as “Interim House & Property Director” for the purpose of his attendance at Board Meetings. **Carried.**
4. **COVID Committee**
 - 4.1 **Response to First Positive Test**
- Concern about the response to our first positive case in the Club. We were notified on Wednesday, November 25 that a member in the Wednesday day league tested positive for COVID-19. Out of precaution, and based on the Return to Play Guidelines that were presented to the Board by the COVID Committee, the Wednesday evening draw was cancelled that night. There is concern about this policy, as well as some of the other verbiage in the current Return to Play procedures. For instance, it says that members must present a negative test to return if they were in the same draw as a positive case at the Club, however, Ottawa Public Health (OPH) is not allowing everyone to be tested. You can only get a test if they deem you a close contact risk or have symptoms. OPH reaches out to those they consider a contact risk, not us. Current procedures also say the entire draw the positive case was associated with will close. We will addend temporarily to say we will work with OPH on a case by case basis. **Action: COVID Committee with reconvene and re-work the Procedures based on current provincial and local guidelines.**
 - 4.2 **COVID Committee**
- We lost a COVID Committee member (JT Bradley). Current members include: Jon Wall, Kelly Oka, Greg Camm and Alicia Krolak. Bailey Henderson has proposed that we add to Club members to the Committee so there is equal representation. She suggests the Committee chooses one Board member they would like to sit on the Committee. They would establish protocols for a business continuity plan in the event that we are closed again. Long term planning in the event that some members are vaccinated. Standing

agenda item in our meetings. They would provide recommendations to the Board, and the Board would vote yes or no. The Board member on Committee would not vote on the topic unless they weren't present. Lastly, the Committee would have a specific email for members to email their concerns to. Alicia noted she likes most of the recommendations, but doesn't think the email would work as members currently just reply to the email just Brent (Webmaster email). Greg said it would be better to have one email in and out for COVID related communications. Jacques confirmed that it could be sent to multiple emails, Laura confirmed both her and Amy get the Membership emails. Ashley expressed that the Committee needs to have a clear Terms of Reference with what they are responsible for, and a Chair that would be a liaison between the Committee and Board. A standing item on the agenda for COVID updates would be a good way to ensure there is constant communication between the two. If it's a pressing issue, the Chair can request a meeting outside of regular Board meetings. Jacques asked if there are any Board members in mind for the Committee. Laura suggested that since Alicia has been on the Committee to date, she nominates Alicia. Alicia agreed to continue her role on the Committee. They will begin to look for Club Members for the Committee.

5. New Business

5.1 Mask Policy Revision

- Jacques would like to bring forward a motion to adopt the same mask policy as The Ottawa Curling Club. The only change to what our current policy states is that those in control of the house would be required to wear a mask, as they are not physically exerting themselves while in the house. Laura expressed concerns about the impact on older members, those who wear glasses, etc. Greg believes we should be following OPH guidelines, which are recommended that does not significantly increase your heart rate and breathing. **Motion: Adopt the same Mask Policy as The Ottawa Curling Club.** Yays: 2. Nays: 8. Abstained: 2. **Motion defeated.**

5.2 Working Together as a Team

- There was a recent email chain that resulted in some unpleasant exchanges between members of the board. We need to remember that we are all volunteers who are highly passionate about helping the Club, but we are a team. Concerns about "behind the scenes" emails, and ensuring there is full transparency addressed. **Closed.**

5.3 Draw Cancellation

- In the event of an unforeseen draw cancellation (like the Wednesday evening cancellation on November 25), Jason needs to know ASAP so he can inform Jon Wall. As a result of Jon not being informed, we paid for ice that wasn't used that evening. He also needs to know if there's a positive case in the event that Jon may have been a close contact.

5.4 Season End Planning

- We are currently at 21 weeks exactly. Friday evening make-up time is available for missed games. Discussion about offering a make up evening for the Wednesday draws that missed due to the November 25 cancellation. **Action:** John and Greg will ask skips if they want to make up the missed game.

5.5 Membership Survey

- This is not specifically related to mask wear. We are trying to solicit responses from the

members about whether or not we are doing everything we can, if members are happy, etc. Discussion about timing of survey, and it was agreed that it's best to wait until a little further into the season. **Action:** Discuss at next Board Meeting.

5.6 Mixed Doubles

- Amy and Laura are looking for clarification on Mixed Doubles. Some new members joined who only wanted to curl in the MD league. Asked convenor if they could have a reduction of rate, as they are a couple paying \$720 to play 10 games. Dave suggests we reduce the membership fee to a half membership fee for these members. **Action:** Amy and Laura will advise the member of the decision.

6. Next Meeting of the Board

- The next board meeting has been scheduled for January 10, 2021 at 11 a.m. Special COVID procedures meeting TBD. **Action:** Meeting invite to be sent out.

7. Adjournment

Meeting was adjourned at 10:19 a.m.